

Acting Chief, FBID

6 October 1953

Administrative Officer, FBID

Notes for October Letter of Instruction

1. Shipments of household effects are limited to 3,000 lbs. gross weight for the following overseas Bureaus in those cases where houses are unfurnished:

Tokyo Bureau

German Bureau

Northern Japan Bureau

Austrian Bureau

Okinawa Bureau

Mediterranean Bureau

Saigon Bureau

All employees who may be transferring to any of these Bureaus are cautioned that they will be held liable for payment for any weight in excess of this limitation under the conditions specified.

2. Where possible, Bureau Chiefs should not authorize travel or transportation on foreign vessels except where absolutely necessary. Minor economies cannot be considered sufficient justification.

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